



Business Plan 2008/9

Introduction

As described in the Annual Report 2007/8 the Safeguarding Children Board (SCB) has agreed a number of **Priority Areas** to consider during 2008/9 in its scrutiny and co-ordination role. This does not necessarily mean that the SCB will be undertaking these activities but it has identified various lead groups which are associated with the SCB to take work forward and from whom the SCB will receive progress reports (See Board Priorities Action Plan below).

In addition the SCB will receive reports from the work of the **Staying Safe Outcome Group** although the accountability route for this work is to the Children's Trust Board. The SCB will also monitor the work of the **Serious Case Review Panel (SCRCP)** and the **Child Death Overview Panel (CDOP)** It is not possible to write plans for the SCRCP as this develops from the consideration of individual cases. Currently there are no outstanding actions from any reviews. The CDOP is a new body whose plan at this stage is to monitor all child deaths, consider any issues arising from them and in particular any messages regarding prevention of future deaths and to ensure that these are disseminated appropriately.

Finally, the SCB has both a **Training Plan** and a **Communication Plan** both of which can also be found below

Board Priorities

| Domestic abuse and its impact on children | | | |
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| Priority | Activity (How) | Responsible (who) | Success criteria |
| Identify children where there is domestic abuse and improved provision and co-ordinated support (CYPSP priority) | Improve on existing data and analysis | LSCB/ DA steering group | Decrease in the numbers of children and young people whose need for a protection plan involves concerns about domestic abuse |
| | Monitor the implementation of the protocol for sharing information between the Police and Children's Services about children involved in domestic abuse to ensure that children are identified and supported at the most appropriate level; Identify any gaps in provision and seek to re-dress these through the implementation of the DA Strategy and evaluate the effectiveness of these measures. | | |
| Internet safety | | | |
| Increase awareness of internet / new technology safety for children, parents and carers | Establish an interagency training programme for children, parents and professionals | E Safety sub group | training programme established |
| | produce a leaflet to inform parents of ways to keep their children safe whilst using the internet; roll out the programme to provide PCs for foster carers which include T&W monitoring systems to ensure the protection of children in care | | |

Listening to children and young people

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| <p>Ensure that the views of children and young people are sought and taken into account in developing safeguarding proposals both for individuals and for service delivery</p> | <p>Work with NSPCC and active involvement service in establishing reference groups of young people who will identify priorities for the board for future years (as agreed at April SCB)</p> <p>Use the council's model of scrutiny – with the assistance of an elected member to consider member agencies' approaches and develop an action plan</p> | <p>Working group established for the purpose – Lead: SCB Chair</p> | <p>Future board priorities reflect young people's concerns for safeguarding</p> |
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Think family

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| <p>Where parents or carers have problems that result in them not being able to respond to their children's developmental needs, the safeguarding of children (including the unborn child) is a priority in any assessment or ongoing treatment of the parents. An assessment of the children's needs and their parents' capacity to respond to them is undertaken in partnership (NSF standard 5)</p> | <p>Develop an action plan as part of the parenting and family support strategy</p> <p>Expand on existing assessment protocol between children's services and Substance Misuse to encompass all adult services</p> <p>Review procedure for children visiting patients (Mental Health Trust)</p> <p>Disseminate guidance on substance misusing parents and provide further training on CAF as necessary</p> | <p>Parenting and Family Support Steering group</p> <p>Exec</p> | <p>A range of support to families where parental difficulties are impacting on children's welfare.</p> |
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Training Plan

Statement of purpose of T&W SCB Training sub group:

To support the Telford & Wrekin Safeguarding Children Board in meeting its responsibility to ensure that Safeguarding Training needs are met and to monitor and report on this on its behalf.

| Target | Activity | Responsible | Time scale |
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| All staff are suitably trained as laid out in Working Together 2006 at Level 1. | Work with CWDT to develop E learning package and pilot this | Nigel Wake Claire Hughes | Sep 08 |
| | To develop a workforce analysis to identify those needing to access the E learning package | TSG | April 09 |
| | Develop training package for follow up session for 2 nd 3 hours Implement training for Training Pool | | |
| Those staff who need it have additional training at level two | Deliver Develop practice sessions 3 times in the coming 12 months at level 2 | TSG | On going |
| | Identify training dates and venues | Claire Hughes Existing trainers | |
| | Develop new trainers | Claire Hughes/ Existing trainers | |
| | Ongoing review process | Claire Hughes | On going |
| All staff aware of the issues relating to CATE and how to respond | continue to work with the CATE sub group of the SCB to deliver training bi monthly to meet the outcomes identified by the group | | |
| | identify delivery dates, venues and trainers for coming 12 months To review the existing training package against the developing needs of the Sub group incorporate matters relating to Child trafficking into the training | Claire Hughes Rob Woodcock/ Donna Chapman | |

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| <p>All staff involved in managing child protection cases are aware of the function of the core group and their responsibilities within this.</p> | <p>Deliver the 'Working together in Child Protection Conferences and Core Groups' 3 times during the coming 12 months</p> <p>identify delivery dates, venues and trainers for coming 12 months</p> <p>To review training package against changing language and legislation</p> | <p>Claire Hughes / Nicola Ford</p> <p>Claire Hughes / Nicola Ford</p> | <p>On going</p> |
| <p>Sufficient capacity within the training pool to meet the need for awareness training</p> | <p>establish the training Pool meeting dates for 2009</p> <p>Identify key matters local and national to update trainers with</p> <p>establish and advertise future dates of the 'Orientation to Raising Awareness' Train the Trainers</p> <p>appoint a part time trainer for 2 years</p> | <p>Claire Hughes</p> | <p>On going</p> |
| <p>All staff are aware of the particular needs of disabled children in respect of safeguarding.</p> | <p>identify the training requirements to accompany the new guidance</p> <p>consider externally commissioning a training provider to deliver this training, with a local influence</p> | <p>Richard Lansdale Claire Hughes TSG</p> | <p>July 08</p> |
| <p>All staff aware of the impact of domestic abuse upon children</p> | <p>To contribute to the work of the DA training development group</p> <p>To support the group in creating a training strategy</p> <p>To contribute to the delivery of Domestic Abuse training to an interagency audience</p> | <p>Claire Hughes</p> <p>Claire Hughes/ TSG</p> <p>Claire Hughes</p> | <p>July 08</p> |
| <p>All school based staff able to access appropriate training.</p> | <p>Encourage schools to become funding partners of SCB, therefore encouraging engagement with SCB training standards</p> <p>Provide whole schools training as required</p> | <p>TSG</p> | <p>On going</p> |

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| <p>New school based staff to be able to access Level 1 training appropriate to them within 6 months of starting in employment</p> | <p>As Learning Communities develop implement a transition from Whole school Training to sessions held in Learning communities</p> | <p>Claire Hughes</p> | <p>Review April 09</p> |
| <p>Designated person (schools) able to access appropriate training</p> | <p>To identify delivery dates, venues for coming 12 months To identify update sessions to reflect local and national influences</p> | <p>Claire Hughes / Mark Turner</p> | <p>On going</p> |
| <p>All Governors trained in their responsibilities in respect of safeguarding</p> | <p>To identify delivery dates, venues for coming 12 months To review training package against changing language and legislation</p> | <p>Claire Hughes / Mark Turner</p> | <p>On going</p> |
| <p>All staff who are involved in recruitment and selection, aware of Safer Recruitment issues and practice.</p> | <p>consider how this training can be developed from a school based package to be delivered to an interagency audience</p> | <p>TSG</p> | <p>April 09</p> |
| <p>All practitioners working in child protection supported by their managers All managers aware of the issues and able to support staff appropriately</p> | <p>Identify training provision which will Support first line managers from partner agencies, to learn how to support frontline practitioners in their safeguarding role Establish dates and venues</p> | <p>TSG</p> | <p>Sept 08</p> |
| <p>All staff who need it suitably trained in respect of child death reviews</p> | <p>Identify the range of staff involved and seek appropriate training</p> | <p>Sub group</p> | <p>June 08</p> |

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| <p>Staff, parents and children aware of the dangers of internet abuse, and how to avoid or respond to it.</p> | <p>Professionals Identify delivery dates, venues for coming 12 months review current package in light of BECTA guidance local issues and changes in technology identify those trained to Ambassador level within the organisation role out CEOP's material to professionals working directly with children, to enable them to deliver the Think U know package. To consider the training needs of the differing roles and levels</p> <ul style="list-style-type: none"> • The Police and Safeguarding team as the investigators • Professionals who need awareness to support children and their families • <p>Parents work with West Mercia constabulary to develop the presentation currently being developed in conjunction with CEOP develop a parents information display and leaflet</p> <p>Children increase the opportunities for children to receive E safety information increase the provision for delivery to children in schools</p> | <p>Claire Hughes Representatives from the E Safety Group Claire Hughes E safety group TSG</p> | <p>April 09</p> |
| <p>All those working in the voluntary and community sector able to access appropriate training in respect of safeguarding</p> | <p>Voluntary Youth worker to be trained to deliver the Raising Awareness in child protection. Together with colleagues from the TSG, deliver a programme to the voluntary groups Support the training delivery for the voluntary sector</p> | <p>Claire Hughes Peter Beer</p> | <p>On going</p> |

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| All those working in the private and independent child care sector able to access appropriate training in respect of safeguarding | develop interim arrangements to ensure continuity of provision for the private providers enable the newly appointed trainer to CWDT to deliver the Raising Awareness in child protection pack as required . | Claire Hughes Gillian Sanderson | April 09 |
| All those working in the Health economy able to access appropriate\late training in respect of safeguarding | support the Named nurse for SATH in the development and delivery of her Safeguarding training plan. | Claire Hughes Teresa Tanner TSG | Dec 08 |
| All frontline police officers able to access appropriate\late training in respect of safeguarding | support West Mercia Constabulary in the development of their Safeguarding training in Telford & Wrekin | Claire Hughes TSG | Dec 08 |

Communication plan

| Objective | Message | Activity/Product | Dissemination/Responsibility | Nominated Individual | Timescale | Resource Available | Evaluation |
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| Raise awareness of the Board, including its function, vision and activities | Role of Board | Information re Board to identified organisations and professionals using existing channels of communication Involvement in induction process for Children's Workforce Board meeting information to be included in existing publications Annual report presented to Board members, Board achievements linked to priorities reported | Identified organisations and professionals All new staff Cluster leaflet (produced quarterly by electronic print, leading magazine) Identified organisations and professionals | Nicky Peck Anne Cole Claire Hughes Nicky Peck Anne Almond Anne Cole | End of February 08 Achieved and ongoing Quarterly as timetabled Annually | Linked to existing mechanism | Annual survey of members Training session evaluation forms Annual survey of members Annual survey of members |

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| <p>To produce an up to date list of all organisations with clear communication mechanisms agreed for the</p> <ul style="list-style-type: none"> • Executive Team • The Board • Other identified groups | <p>Not appropriate</p> | <p>Distribution list identified</p> | <p>All nominated Board members All identified groups (distribution opportunities to be linked in with partners e.g. Cluster leaflet, Police leaflet)</p> | <p>Communication group</p> | <p>As appropriate</p> | <p>Existing resources</p> | <p>Annual review of appropriate information</p> |
| <p>To effectively disseminate the Board's Safeguarding Policies, Procedures and Protocols</p> | <p>Policies Procedures Protocols</p> | <p>Board website</p> | <p>All organisations</p> | <p>Policy & Procedure Sub Group</p> | <p>Achieved October 07</p> | <p>Section 11 audit and bi-annual survey with staff</p> | <p>Section 11 audit and bi-annual survey with staff</p> |
| <p>To ensure all products produced meet identified Board standards and are appropriately 'branded'. Specific attention will be paid to meeting the needs of ethnic groups and disabled children</p> | <p>Clear understanding of all communications to relevant audiences</p> | <p>Standards produced and agreed</p> | <p>All organisations and public outlets</p> | <p>Nicky Peck</p> | <p>End February 08 for standards. Mapping of existing products by end of March 08.</p> | <p>NSPCC support Existing mechanisms</p> | <p>Annual survey and audit of publications</p> |

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| To continue the development of Board website, including a feasibility study | Public Use All activities and products published Members Use | Website - | Not appropriate | Anne Cole Nicky Peck | April 08 | NSPCC support ICT support | Feedback from section on website |
| To continue to develop a suite of targeted leaflets for the general public including children and parents/carers | Priority will be given to the four areas identified to the Board for 2007-08 e.g. Internet safety Bullying, Domestic Violence | Map existing information sources Leaflets posters website Family Information Service Annual programme of campaigning produced re media relations | All organisations and public outlets Organisations existing mechanising e.g. newsletter websites | Communications group Laura Taylor | Ongoing | Existing leaflets NSPCC leaflets (branded with Telford & Wrekin Board logo) | Feedback from Service users re usefulness of publication |
| To consult with a range of identified people including Children & Young People | Feedback to influence products and services | Map existing consultation mechanising and using relevant feedback Scope out project for gaining feedback on services from C&YP | As appropriate | Communications Group | On going | NSPCC in communication group | On going |
| To ensure synergy between this Plan and the CYPP Strategy | Sharing of action plan to ensure consistency of message | All products | As appropriate | Nicky Peck Communications Group | On going | Not appropriate | Annually in line with review of strategies and action plan |