



Telford & Wrekin Safeguarding Children Board (Staying Safe)

Tuesday 17 July 2007 at 9.30a.m.

at Learning and Conference Centre, Priorslee

Present

Mr C Watt	NSPCC, Chair of T&W SCB
Ms K Alkinstal	Further Education Colleges (Representing Ms A Rosser)
Ms C Barber	T&WC: Early Years
Miss E Boddison	T&WC: Safeguarding Advisory Service (Minutes)
Ms J Caluori	CAFCASS
Mrs A Cole	T&WC: Safeguarding Advisory Service
Mr T Currie	T&WC: Safer Communities
Mrs B Evans	T&WC: Safeguarding & Corporate Parenting
Ms K Fisher	T&WC: Legal Services
Mr D Goss	T&WC: Safeguarding Advisory Service
DCI J Groves	West Mercia Constabulary
Ms L Hosking	Shropshire Fire & Rescue Service
Ms C Hobbs	Primary Schools
Ms S Horne	Shropshire and T&W: Youth Offending Service (Representing Ms L Burrows)
Mrs C Hughes	T&W SCB Training
Ms J Jones	Methodist Church
Ms S Jones	TandW PCT Sexual Health Services
Ms T Knight	T&WC: Safeguarding & Corporate Parenting
DSupt M Lakeman	West Mercia Constabulary
Ms J McGillivray	T&WC: Adult Protection
Mr P Merrick	T&WC: Adult Social Care
Ms L Mosson-Jones	HMPS
Ms N Peck	T&WC: Connexions 4 Youth
Ms C Shouli	Further Education Colleges
Ms J Sumner	TandW PCT
Ms G Thomson	Learning and Skills Council (Representing Ms K Thorneywork)
Mrs S Tough	T&WC Change for Children Manager

Mr M Turner	T&WC: Safeguarding Advisory Service
Ms S Tyas	T&WC: Learning & School Improvement
Major J Welsh	Army Welfare Service
Mrs J Wilson	T&WC: Placements Manager
Ms A Wood	SaTH

1. Apologies

Mrs P Bickley	TandW PCT
Ms L Burrows	Shropshire and T&W: Youth Offending Service
Ms J Clark	T&WC: School and Community Services
Mr G Harkness	T&WC Learning and School Improvement
Ms L Heath	Secondary Schools
Mr N Houlston	T&WC: Licensing Officer
Mr P Jackson	T&WC: Community Services
Ms C Jones	T&WC: Safeguarding & Corporate Parenting
Mr B McKinnon	West Midlands Ambulance Service
Ms P Paradise	Victim Support
Ms A Rosser	Further Education Colleges
Ms K Thorneywork	Learning and Skills Council

Apologies not received

Mr G Branch	West Mercia Probation Service
Ms S Gray	Learning and Skills Council
Mr N Janjua	CVS: Race & Diversity Partnership (RED)
Ms K Jones	T&WC: Housing
Mr P Lowe	Crown Prosecution Service
Mr A Mc Dougall	Telford and Wrekin Family Proceedings panels
Ms K Perry	Joint Commissioning Unit
	Shropshire and Staffordshire Strategic Health Authority

2. Minutes from last meeting and Matters arising

Agreed as being accurate.

Page 2: Child Accident Prevention Week

Lynn Hosking reported that an event for Child Accident Prevention week was held in Telford Town Centre from 18 to 24 June 2007. A quiz was carried out with members of the public which helped to ascertain areas of work to do with them e.g. around sun protection. Sarah Evans from the PCT is writing a report

on the event and this will be forwarded to Board Members. Lynn also suggested Anne meeting with Sarah to discuss the JAR as she feels Sarah is able to contribute.

Page 3: Medication in Schools

Sally Tyas explained that there is now a final draft of the guidance which will be sent out across the Local Authority once it has been agreed. Sally will post the guidance on the OLE and will be looking at training to support it.

Page 3: Links with CYPSP

Barbara Evans reported that a review of the Children & Young People's Strategic Partnership Board is being undertaken and they are looking at Colin attending as Chair of the Safeguarding Board, this will then mean that Barbara will only be representing the Staying Safe Executive Group and the Board will be seen as being independent. Barbara added that Colin will need to consider how the Board feeds back to Elected Members as the Government says they can not attend the Board meetings; Colin will arrange to meet with them.

Page 4: CATE

Nicky Peck explained that Connexions 4 Youth agreed to explore staffing time for CATE and are still doing this. There is a new Youth Worker due to start who is interested in CATE; Nicky will look into this further and feedback at the next Board meeting.

Page 6: Update on C&YPP and JAR

Prior to today's meeting Emma emailed a table showing the evidence obtained so far for the JAR; Anne explained that any evidence obtained since April has not yet been added to the table. Anne continued that it would be usual if people could read the document and inform Anne of any gaps they feel they could help fill or if things have moved on. Barbara explained that a lot of work has been done in preparation for the JAR and a group has been set up looking at further work that needs to be done, so there will be more requests for evidence. Barbara added that the Work Plan needs to be reviewed by the Board and added to and thinks that it will be useful for Tracey Penrose to look through the Plan before the JAR.

Colin explained that the JAR isn't to demonstrate how well we are doing things but that we have a plan in place to address weaknesses.

Page 7: Standard 2.2

Colin indicated to Sally that he would be delighted to meet with the School Forum.

Page 8: Policies and Procedures

Anne indicated that these are nearly finalised and she is having the last look through them. Anne added there are constantly things to be added but it has been decided that they will be issued and loaded onto the Internet and Intranet and then updated as and when necessary. It has also been decided that a subgroup should be set up to keep them under review. If anyone is interested in sitting on the subgroup contact Anne.

Page 9: Integrated Working Practice Guidelines

Sara Tough brought some information on the Clusters and copies of the Change for Children newsletter for people to take away with them.

3. Board Matters

Colin explained that he has been involved in a national 'deep dive' of Safeguarding Children Boards to see how they are working, where they are struggling etc. The findings were presented to an advisory group of LSCB practitioners which Colin attended and an action plan has now been produced; Anne has circulated this via email. The document can be found at :

<http://www.everychildmatters.gov.uk/resources-and-practice/IG00239/>

It was very apparent that it is still early days for LSCB's and they are still setting up and building links and relationships. Colin wished to stress that members should not be worried if they are still unsure of the role of the SCB as a lot of authorities are feeling the same; if anyone is unsure they can talk to Colin or Anne.

Colin went onto outline some of the findings of the 'deep dive':

- ◆ Although a lot of Boards are moving forward some are struggling to demonstrate their independent voice; Colin feels it is important that Telford & Wrekin are seen to be doing this.
- ◆ There are debates going on regarding accountability and independence.
- ◆ Each Board needs to be scrutinised by its members.
- ◆ The aim is for Boards to concentrate more on the Strategic side of its work instead of the operational side.

- ◆ Boards are making the transition from Child Protection to Safeguarding.
- ◆ It needs to be demonstrated that membership is consistent and effective; Anne advised that as part of the APA we had to submit the minutes for the last 12 months.
- ◆ The review showed that Boards are struggling with budgets and a recommendation was made for the Government to look at this and publish ways Boards are being funded.
- ◆ Each SCB needs to know how well they are performing by measuring its effectiveness by using checklists, indicators etc.
- ◆ All SCBs should carry out Serious Case Reviews when required however the 'deep dive' identified that some are not doing this.
- ◆ The review showed that the Government has a lot of work to do.

Sally asked if the Board has got a true feeling of the budget required? Anne replied that the Board looked at this earlier in the year and that she presented a report to the Strategic Partnership Board who agreed in principal but said that they have no money at present. Anne and Colin are going to set up a meeting with the Chief Officers of partners agencies to discuss this further. Anne is also looking at asking agencies that if they are not able to contribute money whether they can offer other resources instead as West Road is already at capacity in terms of supporting the Board.

Colin explained that Anne and he have talked about reviewing the Board's membership and structure as, in addition to those who sit on the Board, there is a group of people who should be informed of Board matters but who do not necessarily need to attend the meetings for example the voluntary sector. This was also discussed at the last Executive Meeting and there was a strong feeling that the Board shouldn't turn people away but engage those who want to be involved. Nicky has agreed to add an objective to the Communication Group's strategy to look at how to communicate with this third group but if anyone has any strong views on this please contact Anne. The Executive Group will also be reviewing the Board's Term of Reference.

4. People who pose a risk to children

Lorraine Mosson-Jones, Area Risk Manager for HM Prisons, gave the attached presentation.

Colin asked if the Board were happy to ratify the West Midlands Region Multi-Agency Guidance Manual, acknowledging that it is still draft? The Board approved the document.

5. Information Items

Update on Section 11 audit and Scrutiny

Nicky recapped that the Board asked agencies to complete a Section 11 Audit back in March and to date has received approximately 15; Nicky wished to thank those who completed theirs and ask those that hadn't to do so. Nicky went onto say that she has reviewed the completed Audits and gave a summary of her findings; she will be producing a written report. So far she feels that there is some clear, varied evidence.

Update on E-Safety Task Group

Claire reported that the group has met on three occasions and there has been strong representation from West Mercia Police, ICT, Education, Safer Communities and the Safeguarding Advisory Service. The group has been considering a leaflet on E-Safety for professionals to use when supporting parents and is also looking at providing hyperlinks to this from the Policies and Procedures. They have also been piloting E-Safety training, thought about talking to CEOP regarding advertising in cinemas and using free press to inform parents, discussed working with the Rugby Foundation and Police Cadets, and is supporting Crucial Crew. Claire went onto say that Chris Enright has been going into schools and carrying out work with children around 'Jenny's Story'; there is no feedback available yet but a number of children have said that it has changed their approach to the internet.

The group are open to more people joining them and are keen to link in with any work that is also being carried out for example Healthy Schools.

Martin Lakeman commented that he sits on other Safeguarding Children Boards and would say all of them are approaching this subject in different ways. Martin went onto say that he doesn't see it as a police officer's responsibility to deliver training in schools but the school's responsibility to access free training; Sally agreed with this but said that she thinks it is very powerful to have someone else come into school to deliver such messages. He added that he feels agencies across the whole of West Mercia need to be communicating the same message and that Telford & Wrekin should be accessing the training package that CEOP provide free of charge as this is scripted.

Martin and Sally stated that they are happy to join the E-Safety Task Group.

Integrated Child Care Yellow Staff Folder

Mark Turner explained that he has been working with Scott Jones on this and it is now ready to go print, with September 1st being the proposed launch date. The draft version is attached to these minutes and Mark asked the Board for ratification; those present agreed.

Protocol for Joint Investigations

Anne advised that the 'Protocol between Children's Social Services (CSS) and Police Public Protection Unit (PPU) in respect of child protection enquiries' was circulated with today's agenda and she would like to seek the Board's ratification before the document goes into the Policies and Procedures. Anne added that she would like the policy to be between CSS and the police instead of the PPU; Martin agreed with Anne but said that he would like to make sure it complements the police policy first. The Board agreed for the policy to be added to the Policies and Procedures with a view to it being extended in due course

6. Communications Strategy

Nicky asked those present to look at the attached Communications Strategy and answer the following three questions:

- 1) Is there anything missing from the Action Plan? If so, please list.
- 2) How can we support the Board in the implementation of this strategy and action plan?
- 3) How can we ensure all relevant organisations/agencies receive appropriate Board information? (Can we share distribution lists?)

Please see attached document 'Communicating Strategy and Action Plan' which outlines the suggestions made.

It was acknowledged that Nicky's name appears next to a lot of actions and that the timescales are tight.

It was suggested that the Board could 'piggy back' onto the Change for Children magazine which is currently published each School Term. The name of the magazine would need to change and it could become shorter and more frequent.

Tom Currie advised that Paul Facer could offer the Communications Group some time.

7. West Midlands Children & Families of Offenders Project

Gill Scott, Project Officer for Families do Matter, talked through the attached presentation.

Following the presentation, Sara asked if Gill will be notified if any new prisoners have children; Gill replied that there is currently no mechanism in place and they have to rely on self referrals. Sara acknowledged that Telford & Wrekin need to promote their services.

Jane Wilson commented that it is not always desirable for a family to have contact with the prisoner and Gill stated that the project acknowledges this.

Sally explained that although we will start to see some evidence from the project now people need to understand that they won't see a lot of evidence for a few years. Sally added that she has visited a prison and is looking at Parenting Programmes.

Families do Matter will be holding a launch day on 4 September 2007.

8. AOB

Child Protection Level 1 Training

Claire is looking for volunteers to be part of the Training Pool and deliver this training. If anyone is interested please contact Claire; leaflets and flyers are available.

Child Death Review Process

At the last Board Meeting Pam offered Board Members the chance to attend a presentation on the Child Death Review Process from Peter Sidebotham, a senior lecturer in child health at Warwick Medical School. However, Jane Sumner explained today that Peter Sidebotham did not have the capacity to do this; please read the attached email which Jane read out. Jane has volunteered to become one of the trainers and asked if anyone else would be interested. Anne advised that Telford & Wrekin and Shropshire are looking at having a joint Child Death Review Panel so we could approach Shropshire for a trainer; Pam is going to discuss this at the next Shropshire SCB meeting. Martin Lakeman offered to approach DCI Sean Paley.

Welcoming Newcomers Strategy

Mark explained that there are now checklists on the OLE for schools to fill out to inform Social Care of foreign students.

NSPCC

Colin explained that the NSPCC has two campaigns each year and this year the autumn one is aimed at adults and raising their awareness of Child Protection and Safeguarding. Colin thinks the Board should link into this campaign and use some of the material. The Spring campaign 'Don't Hide it' website had over 230,000 hits in less than a month and Colin stated that the NSPCC are able to obtain information on who is accessing the website for example by looking at postcodes.

Children are unbeatable alliance (www.childrenareunbeatable.org.uk)

This is a campaign for equal protection to children and Colin explained that it links in with the Section 58 of Children Act 2004 Review; Emma circulated an email regarding this on 21 June 2007 and Colin asked everyone to look at that email and the link above.

Date of Next Meeting:

**Local Safeguarding Board (Staying Safe), Tuesday 16 October 2007,
9.30am, Learning and Conference Centre, Priorslee.**

Inclusions for the Agenda:

Any further inclusions for the agenda, or topics, presentations, suggestions or offers for future meetings please could they be sent to Colin Watt, Anne Cole or Emma Boddison.