Child Protection Strategy/Resolution Meeting Checklist

This checklist is to help social workers to cover all the key elements in setting up a Strategy/Resolution Meeting; please liaise with the Chairperson to agree who should attend.

All allegations against staff involving a child must be referred to the Local Authority Designated Officer (LADO) on (3)85678

This checklist was completed by; **……**	**DATE;**
a) Who is chairing the meeting? …… Has the LADO been informed if it is an allegation against a member of staff? If not call Mark Turner or David Goss	tick when completed
b) Where will the meeting be held? ..... Time……. Name of Child……. DOB…….. Name of Adult……. DOB……..	
c) Who will be minuting the meeting? If Chair is from Safeguarding Advisory Service contact Minute takers (3)85678 ……	
d) Has it been checked as to who is the responsible local authority for the child?	tick when completed
d) Have you invited: Team Manager? Police Public Protection Unit Fostering/residential services/transport/licensing/others? (including Clusters, other local authorities or workers with siblings) Schools/ School Improvement Service / EWO Integrated Childcare Services? Ofsted? SEN Team/School Admissions? Human Resources? Adult Teams e.g. Mental Health/ substance misuse/disability? Health-Primary Care Trust/School Nurse/Health Visitor? NACRO Placement Agency's Representatives Employer/Governing Body/Public Relations	 **YES/ N/A** **YES/N/A** **YES/N/A** **YES/N/A** **YES/N/A** **YES/N/A** **YES/N/A** **YES/N/A** **YES/N/A** **YES/N/A** **YES/N/A** **YES/N/A**